



## **ILS Research Internship Approval**

### Student requirements

- Submit ILS research internship form, including mentor's signature, for ILS approval
- Complete a research internship for a minimum of 6 full-time weeks or 12 parttime weeks before the end of the summer after your sophomore year.
- Maintain an e-portfolio throughout your internship experience.
- Submit a 1-page (500 word) reflection on how the research experience has complemented your academic studies and/or has informed your career plans.

## **Mentor requirements**

- Sign ILS research internship form.
- Provide training, supervision and guidance to the student during his/her research internship.
- Provide an assessment of the student's progress and performance at the end of the research internship. The evaluation form will be sent directly to the mentor via email near the end of the research experience and should be returned to Dr. Sabrina Kramer (srkram@umd.edu) at the end of the internship period.

### **Request for ILS Research Internship Approval**

#### A. Student information

Name:

UID:

Major:

Email address:

#### **B. Research mentor information**

Name:

Department or Affiliation:

Email address:

Phone number:

#### C. Research description

\*Please note that internships must be related to scientific research where the student is actively working with a mentor. Experiences that consist predominantly of clerical tasks, library research or data entry are not appropriate.

- Start date:
- Anticipated end date:
- Anticipated number of hours worked per week:
- Please provide a brief description of research activities that the student will be participating in (to be completed in consultation with the research mentor).

• Please provide a brief description of your specific goals for this experience.

# **Request for ILS Research Internship Approval**

# **D.** Approvals

Student signature

Date

Mentor signature

Date